**Minutes of the meeting:** Tuesday 29th May in the staffroom @ 7.30pm

1. **Present**
   - Matoula Romeo, Kerry Murphy, Andrea Belmonte, Robin Fripp, Janelle Pandit

2. **Apologies**
   - Chris Rosicka, Jo Townsend, Lisa Hanna, Ellen Swansson
   - cc: Copy of minutes goes to Marg Pickburn, Ash Van Hattum (webmaster), Suzie Markopoulous (for School Council agenda),

3. **Confirmation of Minutes of the Previous Meeting**
   - Minutes of Tuesday 29th April, confirmed by Andrea, seconded by Matoula.

4. **Treasurer’s report**
   - To be attached to be included $500 for Easter Eggs

5. **Committee roles and descriptions**
   - Ongoing
   - To be completed before hand over to new President
   - Share the newsletter: Week beginning:
     - Mon 5th May - Lisa
     - Mon 12th May - Robyn
     - Mon 19th May - Andrea
     - Mon 26th May - Ellen
     - Mon 2nd June - Chris
     - Mon 9th June - Matoula
     - Mon 16th June - Lisa
     - Mon 23rd June - Robyn

6. **PFA communication board**
   - One more easel is to be painted and needs to be finalised by early May. Andrea will paint it and bring it to school ASAP.

7. **Vegetable Garden**
   - PFA wants to spend $500 on the vegetable garden: Council to approve

8. **PFA Monday morning teas**
   - Searching for instructors in school and local community who could run Monday morning sessions.
   - Concern regarding the personal insurance for health classes was shown and PFA wonder if a disclaimer would be appropriate? Is $5 per person enough for an instructor to be paid?
   - Matoula and Andrea to create template to ask the community of their preferences:
     - Yoga
     - Gymstick
     - Speaker
     - Book club: short stories
     - Author
     - Lunch box ideas
     - Fashion stylist
   - Will discuss more at next meeting for term 3: flyer to go out to find people’s interest with possible price
## 9. Mother’s Day stall – Friday 9th May
- Flowers was successful
- A look at IOUs need to be looked at especially with flower cost price
- Suggestion for Mother’s Day next year kid made pendants: Melanie
- Pricing: Banked $2376 cards were $275 which is included in the total, with $100 of IOU to come but have been arriving with our spending of 470 pots which cost us: $1880

## 10. Band Aid fund raising
- Janelle to report back to the meeting after looking into this.
- Will go ahead with Rolf’s Pies for June, July or August.

## 11. Women’s night – Friday 30th May
- Lisa is co-ordinating. Martine has offered to do the food again.
- Kerry Murphy helping with purchasing; about $750 for alcoholic drinks, $10 for non-alcoholic drinks plus cider at $9
- 46 replied to women’s night
- Winston band is booked for $250, they will play for 2 ½ hours
- Tarot card reader, masseuse & manicurist are booked.
- Agreed to hold a silent auction as well as a raffle this year. Genesis vouchers worth $200
- Raffle organised $2 each
- Matoula to get a liquor licence.
- Tickets $25 with band, wine, food included.

## 12. Rolf’s Pies
- 25th June is pick up date and order needs to be in on the 18th of June and replies needs to be back on 13th June: Flyers should go out 6th June
- Canteen to distribute
- Email to be used to contact

## 13. Family movie night – August 2nd Saturday night 6.30
- Initial Flyer to go out on the 12th June and come back on the 19th June for each eldest child and 5 extra and cover note
- $5 for popcorn and choc top
- Possible movies:
  - The Iron Giant
  - Huckleberry Fin
  - Hook
  - Babe
  - Freaky Friday
  - The Secret Garden
  - The Lego Movie
  - Mr Popper’s Penguins
  - The Never Ending Story
  - ET
- Disclaimer: Non-school age should be accompanied by parents
- Popcorn: Melbourne Party Hire: $200=300 serves
- Popcorn warmer: $135 for 160 serves $40 for an extra 40 serves
- Kerry Murphy to follow up on Choc Tops
- Matoula to check for pizza
- Co-ordinators to meet next week

## 14. Trivia Night
- Meeting next week: 3rd June
- Andrea, Lisa, Kerry and Ellen co-ordinate
- Matoula to check check off teachers to be present
## Planning ahead 2014/2015

### May
- Mother's Day Stall: (Friday 9th May)
- Women's Night Friday 30th May

### June
- Rolf's Pies Fundraising Drive 25th June or Band aids for 2014
- Vision Portraits fundraiser: June 21st Sunday (booked in for 2015)

### July
- Winter solstice: Family movie night

### August

### September
- Stall Wednesday 3rd
- Pancake Breakfast Friday 5th
- Walkathon - Wednesday to be confirmed with PE teachers

### October
- Mango Drive –
- World Teachers Day acknowledgments and morning tea

### November
- Election Cake Stall / Sausage Sizzle 29th November
- Trivia Night - 8th November booked
- Prep transition morning teas
- Book swap with recycling week

### December
- School disco – Friday 12th December. Date to be confirmed with School

## Date of next meeting: Monday 23rd June