Each year every classroom requires at least 2 Class Representatives to help support the teachers, communicate with the other class parents and assist with organising some of the activities within the school.

This role is very rewarding in terms of socialising with other families in the school community; supporting your class teacher and the school as well as becoming involved more in the school life of your child.

Q: Will this take up much of my time?  
A: No – this can be done quite easily even if you are working full-time/part-time or home with younger kids. (Also remember it is a shared role)

The key responsibilities include:

- Organising optional social activities for your class parents/carers (eg morning teas, dinners)
- Communicating some information to other parents (via email) from the PFA or the school.
- Assisting/providing support to the classroom teacher if necessary
- Possibly arranging a class birthday and/or Christmas gift for your teacher
- Organising a token of appreciation for your teacher for World Teachers’ Day
- School Fair – (Key Fundraiser held every 2 years) – Some liaising with Fair Committee;

Your assistance would be most appreciated by your teacher and school community as a whole.

I ask you to consider this invitation then please complete the form below and return it to your classroom teacher, school office or to me via email before Friday 13th February, 2015.

If you have any questions, please do not hesitate to contact me.

Thank you for your time,

Trish Scott  
(trish.scott@optusnet.com.au)

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Roberts McCubbin Primary School - Class Representatives 2015

Child’s Name: ................................................................. Class:..............................................

☐ I would like to be a Class Representative in 2015  ☐ Sorry – not interested for 2015

☐ I’m interested in sharing the role

Parent/Guardian Name: ........................................................ Contact No:.................................

E-mail Address:..............................................................................................................

Please complete and return to your class teacher by Friday 13th February, 2015