

Payments are to be made via
Compass Course Confirmation by
Friday
11th December, 2020

2021 PARENT PAYMENT ARRANGEMENTS

Dear Parent,

Roberts McCubbin Primary School is looking forward to another great year of teaching and learning and would like to advise you of Roberts McCubbin Primary School's parent payment arrangements for 2021.

Roberts McCubbin Primary School is recognised in the community as a high quality public school, with a reputation for providing a diverse and engaging curriculum for children to grow and learn. We rely on parent contributions to maintain outstanding teaching and learning and to provide the best possible learning environment for our children. Your contributions are necessary to ensure that our facilities, teaching resources, educational programs, teacher development programs and IT systems adequately support our school curriculum and learning goals.

Please find the fee schedule for 2021 attached, comprising:

- Essential Student Learning Items, **for which payment is mandatory**
- Voluntary Contributions for our First Aid Officer, Grounds & Facilities and Information Technology
- Voluntary donations to the Library and Building Funds, which are tax deductible.

To help your understanding, each component is described further in this letter.

Your contributions will help to ensure that our facilities, teaching resources, educational programs, teacher development programs and IT systems remain at the standard required to support the school's efforts to provide our children with the best possible primary school education. We continue to upgrade our grounds, maintain our buildings to a high standard and purchase new furniture to support our positive learning and attractive environments. Continued support will ensure that all of this is able to be sustained.

Tax deductible donations to our Library and Building Funds are particularly important again this year. Continued donations to these funds will help fund future projects.

Roberts McCubbin Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

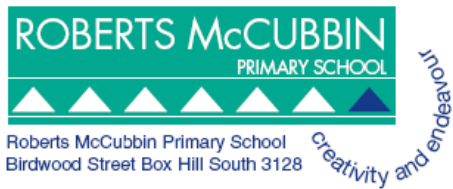
After strong positive feedback from many parents, this year we will again be bulk purchasing the essential education items (including the Starter Stationery Pack). This year, due to time constraints, Starter Stationery Packs will be sent home with the children on Tuesday, 15th December and Wednesday, 16th December.

Thank you for your continued support. Your contribution will assist to ensure that our school has the resources necessary to maintain our high standard of teaching and learning. Our goal is for Roberts McCubbin PS to continue to be a great school that provides our children with the best possible primary education.

Financial Support for Families

Roberts McCubbin Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund to holders of a current Health Care Card.
- A payment plan is available on Compass to assist you.



For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Suzie Markopoulos, Business Manager

Phone: 9890 2372 Email: suzie.markopulos@education.vic.gov.au

Payment Methods

Payments to be made via Compass Course Confirmation either in full or by three instalments with the first instalment occurring on 11th December, 2020 the second instalment will occur on 9th February, 2021 and the third on 18th May, 2021. These amounts will be deducted from your nominated credit card.

Refunds

As per the Roberts McCubbin Primary School Refund Policy, parent fee payments will be refunded upon written request and be calculated on a pro rata basis, excluding the bulk purchased items, Athletics/Maths Mate/Readiwriter Spelling/eBooks and any tax deductible donations to the Library and Building Funds.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Amanda Wigg
Principal

Kate Major
School Council President

2021 Parent Payment Arrangements– Description

Essential Student Learning Items

This covers the cost of the Starter Stationery bag, and other items required by your child through the year as detailed in the attached Fee Schedule.

The Essential Student Learning Items charge also includes items that will be retained at school for distribution to your child as required throughout the year.

First Aid Officer

Our School Council employs a First Aid Officer to provide you with peace of mind about your child's wellbeing and enables our teachers to focus on their important education role. There is a much higher incidence of children with allergies and medical conditions at the school which require specialised attention as well as the usual scrapes and illnesses. Please support us to provide this level of care to your children.

Information Technology

We are continuing to increase infrastructure and network availability for children. This levy pays for the maintenance and leasing of notebooks, limited number of classroom use iPads, printers and televisions.

Grounds & Facilities Maintenance

These funds pay for a gardener and maintenance man, allowing us to continue to have well maintained gardens and buildings.

Library Fund (tax deductible)

Donations to the Library Fund enable us to buy more books and broaden the scope of resources available for your child. This is particularly important as we do have high turnover and endeavour to ensure material is of high quality. Next year we hope to continue purchasing a number of books and resources to support the school Health and Wellbeing Program from Foundation to Year 6.

Building Fund (tax deductible)

Donations to the Building Fund enable ongoing improvement of school facilities, carpets, painting, air conditioners and fixtures.

FEE SCHEDULE – FOUNDATION

Please find the itemised list of Essential Student Learning Items for your child. Roberts McCubbin Primary School also continues to welcome your voluntary contributions for 2021.

Essential Student Learning Items

Below is a list of items which are essential for your child to learn the standard curriculum.

Essential Student Learning Items	Amount
Stationery Starter Bag / Supplies (Please see attachment)	\$290.00
Art Consumables eg. Clay, paints, oil pastels, cardboard, etc.	\$50.00
Readiwriter Spelling	\$10.00
eBooks	\$15.00
Mathletics	\$15.00
Essential Assessment Subscription – Literacy & Numeracy	\$15.00
TOTAL	\$395.00

Camps and excursions are Essential Education Items, however they will be charged separately closer to the event date.

Voluntary Contributions

Roberts McCubbin Primary School continues to welcome your voluntary contributions to support our school. We welcome your voluntary contributions to the items listed below for the benefit of all our students.

Voluntary Contribution	Tax deductible	Voluntary Contribution per student
First Aid Officer	No	\$100.00
Information Technology	No	\$110.00
Grounds & Facilities Maintenance	No	\$70.00
Library Fund	Yes	\$100.00
Building Fund	Yes	\$100.00

Parent Payment Charges

Essential Student Learning Items	\$395.00	
Voluntary financial contribution	\$280.00	
	TOTAL	\$675.00
Library Fund Donation		\$100.00
Building Fund Donation		\$100.00

HOW TO



Please log onto Compass and pay either in full or by instalments through Course Confirmation/Payments by Friday, 11th December, 2020.

This year, due to time constraints, Starter Stationery Packs will be sent home with the children on Tuesday, 15th December and Wednesday, 16th December.

Year 3

Glue Stick Bostik 35 gram 30800454
 Educ8 Board Document Wallet Green
 Educ8 Board Document Wallet Red
 Educ8 Grid Book A4 10mm 48 Page 70gsm EACH
 Faber Castell Project Markers Pack 12
 Noris Club Coloured Pencils Pack 12
 Ruler 30cm Wooden Micador Essential Each
 Scissors - School Right Handed 150mm Red
 Stabilo Point 88 Black EACH
 Staedtler Tradition HB EACH
 Educ8 Scrapbook 64 Page 100gsm
 Educ8 A4 14mm Dotted Thirds 64 Page Exer
 Micador Basics Sharpener Double Hole Cannister Each
 Radius Ballpoint Pen Blue EACH
 Report File A4 Assorted
 Eraser Micador Large EACH
 Educ8 Visual Art Diary A4
 Display Book Clearfront Blue A4 Refillable 20 Pocket
 Targeting Handwriting for VIC Year 3

Year 4

Glue Stick Bostik 35 gram 30800454
 Educ8 Board Document Wallet Green
 Educ8 Board Document Wallet Red
 Educ8 Grid Book A4 10mm 48 Page 70gsm EACH
 Faber Castell Project Markers Pack 12
 Noris Club Coloured Pencils Pack 12
 Ruler 30cm Wooden Micador Essential Each
 Scissors - School Right Handed 150mm Red
 Stabilo Point 88 Black EACH
 Staedtler Tradition HB EACH
 Educ8 Scrapbook 64 Page 100gsm
 Educ8 A4 14mm Dotted Thirds 64 Page Exer
 Micador Basics Sharpener Double Hole Cannister Each
 Radius Ballpoint Pen Blue EACH
 Report File A4 Assorted
 Eraser Micador Large EACH
 Educ8 Visual Art Diary A4
 Display Book Clearfront Blue A4 Refillable 20 Pocket
 Targeting Handwriting for VIC Year 4

PLEASE NOTE:

The Essential Student Learning Items charge also includes items detailed below and which will be retained at school for distribution to your child as required throughout the year.

Blu Tack 75g 371351
 Laminating Pouches A4 80 micron box 100
 Whiteboard Eraser Magnetic
 Ruled Paper A4 14mm Dotted Thirds Portrait Ream 500
 StabiloPoint 88 Wallet 10 Assorted
 Sharpie Permanent Marker 1.0mm Black
 Tape - Masking 24mm x 50m
 Edding Paint Marker 750 Gold EACH
 Edding Paint Marker 750 Silver EACH
 MaxiCopy Pockets A4 Economy Box 100
 Copsafe Pockets A3 Portrait Box 100
 Tape - Office Clear 18mm x 66m
 Repositionable Notes Marbig 75 x 75mm pk 12
 Staples Rexel No. 16 (24/6) Box 5000
 Push Pins Esselte Assorted Pack 50
 Ruler 30cm Wooden Micador Essential Each
 Le Cirque Paper A4 160gsm Bright Yellow Ream 500
 Le Cirque Paper A4 160gsm Lime Green Ream 500
 Le Cirque Paper A4 160gsm Orange Ream 500
 Le Cirque Paper A4 160gsm Bright Blue Ream 500
 Trophee Paper A4 160gsm Deep Violet Ream 500
 Le Cirque Paper A4 160gsm Scarlet Ream 500
 Le Cirque Paper A4 160gsm Bright Pink Ream 500
 Le Cirque Paper A4 160gsm Woodpecker Green Ream 500
 Le Cirque Paper A3 160gsm Bright Blue Ream 500
 Le Cirque Paper A3 160gsm Bright Yellow Ream 500
 Le Cirque Paper A3 160gsm Lime Green Ream 500
 Le Cirque Paper A3 160gsm Orange Ream 500
 XL Cover Paper Assorted 510 x 760 Pack 250
 Newsprint 380 x 510 80gsm White Ream 500

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.