

## 2022 PARENT PAYMENT ARRANGEMENTS

Dear Parents and Carers,

Roberts McCubbin Primary School is looking forward to another great year of teaching and learning and would like to advise you of Roberts McCubbin Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school, your support in recent years has enabled us to:

- Offer a wide range of subjects and special curriculum experiences for our students across all year levels including STEM and Respectful Relationships.
- Upgrade, lease and purchase additional IT devices
- Upgrade furniture
- Purchase classroom resources.

To help your understanding, each component is described further in this letter.

Your contributions will help to ensure that our facilities, teaching resources, educational programs, teacher development programs and IT systems remain at the standard required to support the school's efforts to provide our children with the best possible primary school education. We continue to upgrade our grounds, maintain our buildings to a high standard and purchase new furniture to support our positive learning and attractive environments. Continued support will ensure that all of this is able to be sustained.

**Tax deductible donations to our Library and Building Funds are particularly important again this year.**

Continued donations to these funds will help fund future projects.

**Thank you for your continued support. Your contribution will assist to ensure that our school has the resources necessary to maintain our high standard of teaching and learning.** Our goal is for Roberts McCubbin PS to continue to be a great school that provides our children with the best possible primary education.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

**Please note that for Years 3 to 6, there will be no collection of stationery packs as in past years. All classroom consumable items will be given to your child in the classroom.**

Yours sincerely,

**Amanda Wigg**  
Principal

**Kate Major**  
School Council President

## 2022 Parent Payment Arrangements– Description

---

### **Curriculum Contributions**

*This covers the cost of classroom and specialist class consumables and other items required by your child through the year as detailed in the attached notice.*

### **First Aid Officer and equipment**

*Our School Council employs a First Aid Officer and equips a First Aid Room to provide you with peace of mind about your child's wellbeing and enable our teachers to focus on their important education role. We appreciate your support to provide this level of care to your children.*

### **Information Technology**

*We are continuing to increase infrastructure and network availability for children. This contribution pays for the maintenance and leasing of notebooks, limited number of classroom use iPads, printers and televisions.*

### **Grounds & Facilities Maintenance**

*These contributions pay for a gardener and maintenance man, allowing us to continue to have well maintained gardens and buildings.*

### **Library Fund (tax deductible)**

*Donations to the Library Fund enable us to buy more books and broaden the scope of resources available for your child. This is particularly important as we do have high turnover and endeavour to ensure material is of high quality. Next year we hope to continue purchasing a number of books and resources to support the school Health and Wellbeing Program from Foundation to Year 6.*

### **Building Fund (tax deductible)**

*Donations to the Building Fund enable ongoing improvement of school facilities, carpets, painting, air conditioners and fixtures.*

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<ul style="list-style-type: none"> <li>The following subscriptions are not included in Curriculum Contributions: Readwriter Spelling, eBooks, Athletics, Essential Assessment – Literacy &amp; Numeracy. An event will be created on Compass in early 2022 to cover these charges.</li> <li>All classroom consumables, materials and equipment required for 2022</li> <li>Art – paint, crayons, canvas, coloured paper and clay</li> <li>Performing Arts</li> <li>Mathematics – materials and activities</li> <li>English – classroom readers and supplies</li> <li>Sports – equipment</li> <li>Printing and photocopying of worksheets and learning materials</li> </ul>	\$340.00
Other Contributions - for non-curriculum items and activities	Amount
Information Technology	\$110.00
Student Wellbeing Programs	\$10.00
First Aid Officer and Equipment	\$100.00
Grounds & Facilities Maintenance	\$70.00
Tax deductible contributions	
<b>Building Fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$100.00
<b>Library Fund.</b> A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$100.00
<b>Total Amount</b>	<b>\$830.00</b>

### Financial Support for Families

Roberts McCubbin Primary School understands that some families may experience financial difficulty and offers a range of support options, including the Camps, Sports and Excursions Fund for holders of a current Health Care Card.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Suzie Markopoulos, Business Manager

Ph: 9890 2372 | Email: [suzie.markopoulos@education.vic.gov.au](mailto:suzie.markopoulos@education.vic.gov.au)

### Total

Category	Amount
Curriculum Contributions	\$340.00
Other Contributions	\$490.00

### Payment Methods

Payments to be made via Compass Course Confirmation. Under the Departments' Parent Payments Policy, we are unable to offer payment by instalments. However, Parent Payment contributions, can be made at the school office at any time.

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case by case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Payment Policy and Guidance, Roberts McCubbin Primary School's Refund Policy and any other relevant information.

As the Building Maintenance and Library Fund donations are tax deductible, there are no refunds for these donations.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.