



2024 PARENT PAYMENT ARRANGEMENT - Grade 3-6

Dear Parents & Carers,

The Roberts McCubbin Primary School Council would like to advise you of the voluntary financial contributions for 2024. Working together with our new Principal and Business Manager, we have looked for further value in all aspects of our 2024 Parent Payment Arrangements without compromising on what makes our school a great place to learn.

As a result, **we are pleased to be able to lower contributions for the 2024 school year.** To ensure our school can maintain and enhance its high-quality teaching and depth of curriculum, learning programs and resources, we request your support by making a financial contribution. Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary.

Your contributions will help ensure we have the materials, equipment, services, and facilities to implement a range of programs for our students. The limited funding provided by the State Government is not sufficient to cover these annual costs.

Payment of your 2024 contributions can be made either via Compass or at the school office.

We would appreciate payment no later than 28th March 2024.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

We would also like to take this opportunity to thank parents and carers who support our school community through fundraising and volunteering their time. In 2023, your support has helped with the following:

- Enhanced programs, classroom resources and experiences in English, Mathematics, Science, Art Music Inquiry, Language, STEM, Physical Education and Respectful Relationships
- Library and Technology Upgrades
- Solar Panel Installation
- Ground improvements.

Financial Support for Families

We understand that some families may experience financial difficulty and offer a range of support options including:

- Camps, Sports & Excursions Fund (CSEF) – available for eligible families who hold a valid Centrelink concession card or temporary foster parents. Contact the office for an application form. Parents who currently received CSEF and who remain eligible will automatically have the 2024 application processed by the school.
- State Schools Relief (SSR)

For a confidential discussion about accessing these services or to discuss alternative payment arrangements, please do not hesitate to contact our Business Manager, Melissa Khoury either by phone on 9890 2372 or email: Melissa.Khoury@education.vic.gov.au.

Yours sincerely,

Peter Watson
Principal

Jennifer Buxton
School Council President

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

2024 Grade 3-6	
Curriculum Contributions	\$345.00
Other Contributions	\$385.00
Total Amount	\$730.00

Further detail on the above categories is as follows:

Curriculum Contributions -items and activities that students use, or participate in, to access the Curriculum	Amount
All classroom consumables, materials and equipment required for 2024 <ul style="list-style-type: none"> • Art – paint, crayons, canvas, coloured paper and clay • Performing Arts • Mathematics – materials and activities • English – classroom readers and supplies • Sports – equipment • Printing and photocopying of worksheets and learning materials 	\$315.00
Digital Subscriptions <ul style="list-style-type: none"> • EBook Subscription • Essential Assessment <ul style="list-style-type: none"> ○ My Numeracy ○ My Spelling • MathsMate • Japanese Ella App 	\$30.00
Total Amount	\$345.00

Other Contributions -non-curriculum items and activities	Amount
Information Technology	\$20.00
Student Wellbeing Programs	\$40.00
First Aid Officer and Equipment	\$100.00
Grounds & Facilities Maintenance	\$55.00
Tax deductible contributions	
Building Fund - A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$70.00
Library Fund - A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$100.00
Total Amount	\$385.00

Financial Support for Families

Roberts McCubbin Primary School understands that some families may experience financial difficulty and offers a range of support options, including the Camps, Sports and Excursions Fund for holders of a current Health Care Card. For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Melissa Khoury, Business Manager Ph: 9890 2372 Email: melissa.khoury@education.vic.gov.au

Refunds

Parent requests for refunds are subject to the discretion of the school and made on case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Departments Payment policy and Guidance, Roberts McCubbin Primary School's Refund policy and any other relevant information.

ROBERTS MCCUBBIN PRIMARY SCHOOL 2024 CONTRIBUTIONS

Payment may be made by Compass, credit card or cash no later than 28th March 2023.

Please return this form via school office if you would like to pay by credit card or cash (not required if paid by Compass).

STUDENT NAME:

2024 CLASS:

Category	Recommend	Totals
Curriculum Contributions	\$ 345	\$
Other Contributions		
Information Technology	\$ 20	\$
Student Wellbeing Programs	\$ 40	\$
First Aid Officer & Equipment	\$100	\$
Grounds & Facilities Maintenance	\$ 55	\$
Tax Deductible Contributions		
Building Fund	\$ 70	\$
Library Fund	\$100	\$
Total	\$730	\$

Please charge my Credit Card \$ using the **credit card details below**

OR

Please find attached a cash payment of \$.....

CREDIT CARD PAYMENT AUTHORITY

Visa Mastercard

Card Number:/...../...../.....

Card Expiry Date/...../..... CVV:

Card Holder's Name:

Cardholder's Signature: Date